Ahmed Khan

Illustrative sample - fictional information

ACCOUNTING AND FINANCE PROFESSIONAL

Calgary, AB | ahmed.khan@example.com | (403) 555-0187

Accounting professional with seven years of international experience in accounts payable, month-end close and financial reporting. Recently relocated to Canada with a completed credential assessment. Seeking an accountant or finance analyst role.

CORE SKILLS

- Accounts payable and receivable
- Month-end close
- QuickBooks, SAP
- Bank reconciliations
- Financial reporting
- Advanced Excel

EXPERIENCE

Senior Accountant 2020 - 2026

Example Trading Company, Karachi, Pakistan

- Managed month-end close for three business units and prepared management reports
- Reconciled bank and vendor accounts and resolved payment discrepancies with suppliers
- Supervised two junior accountants and reviewed their journal entries
- Supported the annual external audit by preparing schedules and supporting documents

Accountant 2018 - 2020

Example Manufacturing Ltd., Karachi, Pakistan

- Processed vendor invoices and maintained the fixed asset register
- Prepared monthly payable ageing reports for the finance manager

EDUCATION AND CREDENTIALS

Bachelor of Commerce (Accounting) | Example University | 2018

- Educational credential assessment completed for Canadian equivalency (sample entry)

LANGUAGES

- English (fluent)
- Urdu (native)

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